

Associate Enrollment Form

1. Personal Information

Full Name:	
Email Address:	
Phone Number:	
Address:	

2. Professional Details

Company / Institute Name:	
Position/Title:	
Industry/Sector:	
Years of Experience:	

3. Services Offered - Educational & Career Guidance

Please select the services you are interested in offering jointly:

<input type="checkbox"/>	Career and Educational counselor / consultant for subject selection at 10th grade, What after 12 th ?, Higher Education and Study Abroad
<input type="checkbox"/>	Enroll as Trainer for online and in-campus training in our listed standalone, professional and joint courses
<input type="checkbox"/>	Own Course listing at offizkit.com and lead generation for batch creation
<input type="checkbox"/>	Joint project works in instructional design, training and development
<input type="checkbox"/>	Training opportunities in corporates and industries

4. BPO Service Centers

If you have a space of 500 – 1000 Sq. ft. to run a BPO center and wish to provide outsourcing services, you can select your areas of expertise:

<input type="checkbox"/>	Administration (data entry, database, document indexing, retrieval, and digitization of paper records)
<input type="checkbox"/>	Back-office operations (customer support, handling inbound, outbound calls, emails, query resolution, complain management)
<input type="checkbox"/>	Technology Support (IT help desk, software development and maintenance, AI and automation, business intelligence and analytics)
<input type="checkbox"/>	Customer Service (Call center, Chat & Email support)
<input type="checkbox"/>	Financial Services (Accounting, Payroll, Tax processing)
<input type="checkbox"/>	Human Resources (Recruitment, Employee management, Payroll processing)
<input type="checkbox"/>	Procurement & Vendor Management (Supplier coordination, purchase order processing, inventory tracking and management)
<input type="checkbox"/>	Digital marketing (SEO, Social media, Content marketing, PPC)

Please provide details about your interest on BPO service center:

BPO Center Location(s):	
Availability of Space Size:	
Technology & Tools:	
Available Operating Hours:	

5. Association Benefits

Please select the benefits you are interested in receiving:

<input type="checkbox"/>	Business collaboration opportunities
<input type="checkbox"/>	Marketing and branding support
<input type="checkbox"/>	Access to exclusive training programs for personal grooming, certification, and recognition as an official associate
<input type="checkbox"/>	Networking with industry experts
<input type="checkbox"/>	Multiple source of earnings

6. Additional Information

Brief Description of Your Expertise:	
Why should you become an associate?	

Terms and Conditions for Associates of Offizkit.com

1. Introduction

These Terms and Conditions ("Agreement") govern the engagement between Offizkit.com ("A platform powered by iiConvergence") and the Associate ("Associate") for career and educational counseling, training courses, and BPO services. By enrolling, you agree to abide by these terms.

2. Scope of Engagement

The Associate shall provide career and educational counseling, training, and BPO services under a revenue-sharing model. The revenue share shall vary based on the course or project, ranging from day-based charges to equal revenue sharing as mutually agreed upon. For BPO services, the Associate may apply Offizkit.com branding at their location as required.

3. Revenue Sharing & Taxes

- Revenue-sharing percentages shall be determined per course or project.
- Payment terms shall be communicated separately for each engagement.
- All applicable taxes, including GST and income tax, shall be borne by the respective parties as per law.

4. Term & Renewal

- The initial term is **one (1) year**, with **automatic renewal for two (2) years** unless terminated with **30 days' notice** before renewal.

5. No Guarantee of Assignments or Revenue

- The Company does not guarantee assignments, projects, or revenue.
- Opportunities depend on business needs and client demand.

6. Independent Contractor Relationship

- The Associate is an **independent contractor**, not an employee.

- No employment benefits such as PF, gratuity, or leave entitlements apply.

7. Confidentiality & Compliance

- The Associate must maintain the confidentiality of client and proprietary information.
- Legal and ethical compliance is mandatory.

8. Termination

- Either party may terminate with **30 days' notice**. Immediate termination applies for breaches or non-compliance.

9. Dispute Resolution

- Disputes shall be resolved through mutual discussion or arbitration under the **Arbitration and Conciliation Act, 1996**, in **[Company's Jurisdiction]**.

10. Amendments

The Company reserves the right to modify these terms, with changes communicated in writing or via email.

11. Acceptance of Terms

By enrolling as an Associate, you confirm that you have read, understood, and accepted these Terms and Conditions.

7. Declaration

I hereby declare that the information provided above is true and accurate to the best of my knowledge. I agree to adhere to the terms and conditions of the associate program.

Associate name:

Signature:

Date: